

Montgomery County Economic Development Corporation
Executive Committee Meeting

MCEDC
1801 Rockville Pike; Suite 320
Rockville, MD 20852
December 5, 2016

Meeting Minutes

The following directors were present:

Robby Brewer, Principal, Lerch, Early & Brewer (Vice Chair)
Bob Buchanan, Partner, Buchanan Partners (Chair)
Sanjay Rai, SVP for Academic Affairs, Montgomery College (Treasurer)
Ola Sage, CEO, e-Management, CyberRx (Secretary)

Chair Bob Buchanan called the meeting to order at 3:33pm. Joyce Fuhrmann, MCEDC staff, was designated to take minutes.

Item 1 – General Announcements

There were no general announcements for this meeting.

Item 2 – Review agenda for December Board Meeting

The Committee discussed topics for the December 12th Board Meeting and asked staff to compile support materials as needed for distribution to the Board.

Item 3 - Closed Session

Pursuant to Maryland Code, General Provisions Article, §3-305(b)(1) a motion was made by Robby Brewer and seconded by Sanjay Rai to go into closed session 'to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.' *Topic is compensation and 100 day review.* The motion passed unanimously.

See attached for additional information on the closed session.

The meeting was adjourned at 5:10pm.

Minutes submitted by Joyce Fuhrmann.

**FORM OF STATEMENT FOR CLOSING A MEETING
AND PUBLIC MINUTES**

Location: 1861 Rockville Pike
Suite 320
Rockville, MD 20852

Date: 12/5/16
Time: 3:49pm

Motion to close meeting – Reference authority for closing (see below)

By: Brewer Seconded By: Rai

Vote to Close Session:

		AYE	NAY	ABSTAIN	ABSENT
Board Member	<u>Birkman</u>	[<input checked="" type="checkbox"/>]	[]	[]	[]
Board Member	<u>Brewer</u>	[<input checked="" type="checkbox"/>]	[]	[]	[]
Board Member	<u>Sage</u>	[<input checked="" type="checkbox"/>]	[]	[]	[]
Board Member	<u>Rai</u>	[<input checked="" type="checkbox"/>]	[]	[]	[]
Board Member		[]	[]	[]	[]
Board Member		[]	[]	[]	[]
Board Member		[]	[]	[]	[]
Board Member		[]	[]	[]	[]
Board Member		[]	[]	[]	[]
Board Member		[]	[]	[]	[]
Board Member		[]	[]	[]	[]

Other persons present for closed session: David Peck

STATUTORY AUTHORITY TO CLOSE SESSION

General Provisions Article §3-305:

- (1) [] To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) [] To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) [] To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) [] To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) [] To consider the investment of public funds.
- (6) [] To consider the marketing of public services.

- (7) [] To consult with counsel to obtain legal advice.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

*3 month personnel review
Car allowance*

TOPICS DISCUSSED:

*Tasks accomplished
Challenges
Suggestions for improvement
Car allowance*

ACTION TAKEN:

*Personnel review
Agreed on \$750/mo. car allowance plus mileage reimbursement*

VOTE TO ADJOURN CLOSED SESSION:

Motion: *Bethorn*

Second: *Rei*

Time adjourned: *5:10pm*

[Signature]

Signature of Presiding Officer