

Montgomery County Economic Development Corporation

Board Meeting

February 13, 2017

MCEDC

1801 Rockville Pike; Suite 320
Rockville, MD 20852

Meeting Minutes

The following Directors were present:

Bob Buchanan, Partner, Buchanan Partners (Chair)
James Brady, Vice President, Finance, MedImmune
Robby Brewer, Principal, Lerch, Early & Brewer (Vice Chair)
Terry Forde, CEO, Adventist Healthcare
Ellie Giles, CEO, WorkSource Montgomery; *arrived 9:43am*
Angela Graham, President & CEO, Quality Biological
Ronald Paul, CEO, EagleBank
Lily Qi, Assistant CAO, Montgomery County (Ex-officio)
Sanjay Rai, SVP for Academic Affairs, Montgomery College (Treasurer)
Ola Sage, CEO, e-Management, CyberRx (Secretary)
Gene Smith, Legislative Analyst, Montgomery County Council (Ex-officio)
Tien Wong, CEO, Lore Systems, Tech 2000, Opus8, Inc.
Ben Wu, Deputy Secretary of Commerce, State of Maryland (Designee of Mike Gill, Ex-officio); *arrived 11:30am*

No Directors were absent.

Other attendees were present, consistent with the requirements of the Open Meetings Act and in accordance with the Corporation's Bylaws.

Chair Bob Buchanan called the meeting to order at 9:04am. Joyce Fuhrmann, MCEDC staff, was designated to take minutes.

Item 1 – General Announcements

Bob Buchanan announced that Board Member Cidalia Luis-Akbar has sent a letter of resignation to the County Executive effective immediately. He acknowledged her contributions to MCEDC and thanked her for her service. Lily Qi informed the Board of the County Executive's intent to fill the seat as quickly as possible while balancing the strengths of the current Board with the opportunity to bring in a new member. *No action taken.*

Item 2 – Approval of Minutes

A motion was made and seconded to approve the Board Meeting minutes from January 9, 2017. Minutes were unanimously accepted.

Item 3 – Approval of Contracts

Robby Brewer presented the contract for the general contractor for MCEDC's new office construction. A motion was made and seconded to approve the construction contract. The motion passed 8-1 (Brady opposed; Giles absent).

Joyce Fuhrmann and Sarah Miller presented the contract for MEDCO for the National Cybersecurity Center of Excellence (NCCoE) Partnership. A motion was made and seconded to approve the MEDCO contract to support the NCCoE. The motion passed unanimously.

Item 4 – Strategic Planning Session I

David Petr presented the Board a draft strategic plan for their consideration. A discussion was held and Board Members provided feedback on the mission and vision statements for MCEDC. David Petr and MCEDC staff walked the Board through two suggested priority initiatives.

No action taken.

Closed Session

Pursuant to Maryland Code, General Provisions Article, §3-305(b)(1) a motion was made by Bob Buchanan and seconded by Ola Sage to go into closed session 'to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.' *Topic is personnel matter.* The motion passed unanimously.

See attached for additional information on the closed session.

Item 5 – Strategic Planning Session II

This item was not discussed. *No action taken.*

Item 6 – Summary, Wrap-up and Next Steps

This item was not discussed. *No action taken.*

The meeting was adjourned at 1:19pm.

Minutes submitted by Joyce Fuhrmann.

**FORM OF STATEMENT FOR CLOSING A MEETING
AND PUBLIC MINUTES**

Location: MCEDC
1801 Rockville Pike Ste 320
Rockville, MD 20852

Date: 2/13/17
 Time: 11:41

Motion to close meeting – Reference authority for closing (see below)

By: Buchanan Seconded By: Sage

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Board Member <u>Buchanan</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member <u>Brewer</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member <u>Sage</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member <u>Rai</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member <u>Wong</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member <u>Brady</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member <u>Graham</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member <u>Paul</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member <u>Giles</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member <u>Forde</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Board Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other persons present for closed session: David Petr, Lily Qi
Gene Smith, Ben Wu

STATUTORY AUTHORITY TO CLOSE SESSION

General Provisions Article §3-305:

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public services.

- (7) [] To consult with counsel to obtain legal advice.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

Personnel matters.

TOPICS DISCUSSED:

Personnel matters.

ACTION TAKEN:

None

VOTE TO ADJOURN CLOSED SESSION:

Motion: *Buchanan*

Second: *Sage*

Time adjourned: *1:18 pm*

Robert E. Buchanan

Signature of Presiding Officer